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# KEYBOARD SHORTCUTS

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CTRL + C = copy

CTRL + X = cut

CTRL + V = paste

CTRL + Z = undo

CTRL + B = bold

CTRL + U = underline

CTRL + I = italics

CTRL + E = center

CTRL + L = align left

CTRL + R = align right

CTRL + S = save

Home – moves cursor to beginning of line

End – moves cursor to end of line

Use Arrow keys to move cursor around the page